

# Status Shelf

*Cross project task tracking... Curio style!*

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Curio's Status shelf view packs a lot of information into a compact display.

Let's start by clicking the [Status toolbar button](#).

The top of the Status shelf you'll find all your projects. These can be grouped into the project categories, such as "Personal" and "Work", if you wish. Add project files via the actions button or by dragging in from the Finder. A color-coded jewel indicates the status of each project so you can see at a glance if a project needs your attention.

At the bottom you'll find all the tasks due in either the current project or a category of projects. These tasks can be grouped by start/due dates, priority, rating, or even a tag set such as flag or GTD state. Each task is displayed with a color-coded status jewel and a checkmark indicating its current completion date.

Click on a task to jump to it, even if within another project. If the task is within the current project then you can right-click on it and make changes to its associated meta data such as tags or percentage complete.



## **Much More**

The Status shelf is incredibly powerful so see the [Documentation](#) to dive into the details.