Part 2: Working with Figures

Inserting a Figure

Insert Figure	
🟩 Basic Shape	›
🔲 Styled Shape or Stencil	›
☰ List	›
◄ Mind Map	›
⊞ Table	›
▤ Index Card	›
🎤 Audio Recording	›
🎥 Video Recording	›
🖥 Screen Snapshot	›
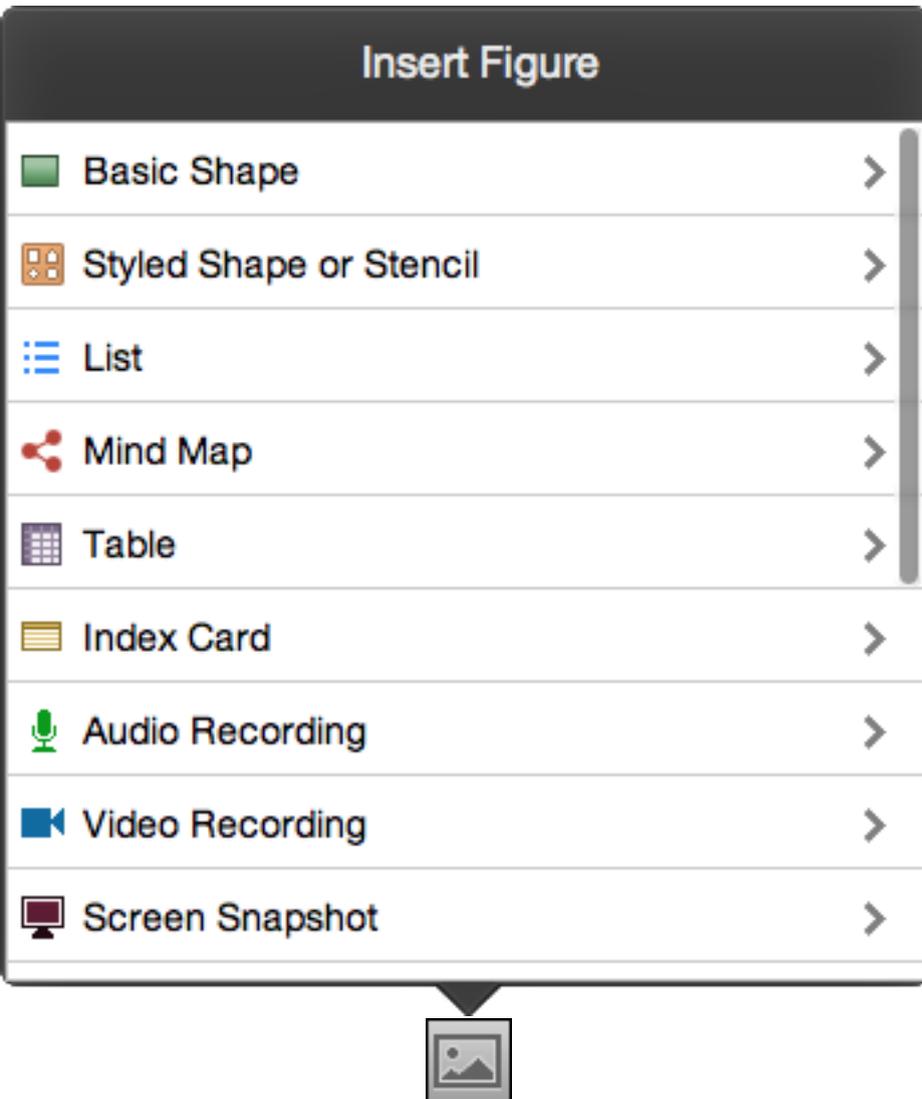
Click the Insert toolbar button to insert a figure.

With a single click you can see everything that Curio can add to an idea space: basic shapes, figures, mind maps, video recordings, etc.

Many of the items drill down into a gallery window allowing you easily see available styles and templates. Others drill down to reveal applicable options such as the input settings used for a new video recording. It's extremely easy to use for beginners yet powerful enough for the experts.

A *style* defines the look of the figure and can be applied to existing items.
A *stencil* defines the look and includes boilerplate text items to help you get started.

Fast Keyboard Shortcut
As a shortcut, you can just hit i on the keyboard to bring up the Insert menu. You can then press the first letter of the item you wish to insert to instantly see that gallery. For example, quickly press i then m to immediately see the Insert > Mind Maps gallery.