

Meta - Checks

Customize your figure's meta properties

To change your figure's meta properties either click the Meta button on the inspector bar, or see the Meta tab in the Inspector shelf.

Checkmarks

Toggle the display of checkboxes using the on/off switch. Click the adornment itself to check or uncheck the figure.

Percent Complete

You can set a percent complete value from 0% to 100%. Use the stepper arrows to increment/decrement by 1, or hold Shift and click to change by 5.

Checking is a shortcut to setting a percent complete of 100%. Likewise, unchecking is the same as a 0% completion.

Child Figures

By default if the figure has children under it, like in a list or mind map, then its percent complete value is automatically computed using the percent complete values of its children.

Resources

If the figure has assigned resources then you can specify that the percent complete value is computed using the percent complete value assigned to each individual resource in the Resources tab.

Keyboard Shortcuts

Tip: press Shift-X to toggle the visibility of a checkmark for the selected figure. Press X to check or uncheck it.

Mini Popover

Curio has a handy mini popover for setting percent complete which can be handy when you don't want to bring up the inspector.

To show the mini popover: Option-click an existing checkmark adornment, or press the Period key. As a hint to remember this keyboard shortcut, think of a long line of dots indicating progress being made. Use the stepper arrows to increment/decrement by 1, or hold Shift and click to change by 5.

To hide the mini popover: press the Escape key, or click its little close button.