

## *Supercharge your PDF annotations*

### Using Spread PDF

Curio Standard and Professional have a special feature you can use with PDF assets called Spread PDF. If you have a multipage PDF file that you would like to spread across a single idea space or across multiple idea spaces, Curio makes it super simple. This feature is mainly used when taking notes alongside slides or annotating the slides in a PDF presentation.

You can spread a PDF across a single idea space. This is useful when spreading a short PDF or only the first few pages of a longer PDF to prepare it for spreading across multiple idea spaces.

You can also continue a spread across multiple idea spaces if you have an especially long PDF.

#### Spread PDF Within This Idea Space

1. Create a new idea space or use an existing idea space.
2. Drag the PDF into the idea space.
3. Resize and position the PDF figure any way you wish. If you wish, create a text figure for text annotations and/or a list figure for key points or questions then place those next to the PDF with some placeholder text.
4. Select those figures then right-click on the selected figures and choose Spread PDF Within This Idea Space.
5. You can then enter in how many columns and rows of the pages you'd like to create, plus the spacing gap between those columns and rows.
6. Curio will duplicate the figures and spread them across then down the idea space, growing the idea space as necessary, where each PDF figure instance shows the subsequent page in the PDF document. After the process is completed you can move the figures around manually if you wish.

#### Spread PDF Across Idea Spaces

1. Begin just like spreading a PDF file across a single idea space, as described above. Note that this idea space you create will be used as a template when creating the subsequent idea spaces. Any other figures that you add to this idea space will be replicated on all the other idea spaces.
2. Right-click on the idea space in the Organizer and choose Spread PDF Across Idea Spaces.
3. Curio will generate a copy of the idea space as many times as needed to show all the pages in the PDF.