

Project Gallery

Manage your Curio projects

The Projects Toolbar Button

Clicking the Projects toolbar button shows a quick pick list of all your projects organized into categories. You also have options to bring up the open project gallery, where you can create and organize your project categories, or create a new project with a blank idea space, an initial idea space from the idea space gallery, or from a project template. For Curio Professional users, the Status shelf will organize your projects with the same categories.

The Open Project Gallery

After clicking the Projects toolbar button the Open Project Gallery window appears showing your existing projects. Your projects can be categorized in one or more custom categories located along the left side of the window. The projects within the selected category are displayed on the right side.

Note the Smart Categories which will automatically list projects based on various criteria. For example, the Recently Opened smart category lists all projects you've opened recently which are also listed in the File > Open Recent menu.

Notice you can magically turn the Open Project Gallery into the New Project Gallery by clicking the button on the bottom left corner of the window.

The Open Project Gallery window displays useful information about your project under its title. By default it will display the date it was last modified but, if status information about the project exists, it will tell you if a project has a task which is due soon.

Project Category Finder Tags

Any projects that you associate with categories will automatically have associated Finder tags as well. For instance, if you associate a project with the categories *Active* and *Personal*, then Curio will create "Curio Active" and "Curio Personal" Finder tags and associate them with the projects as well.

With category Finder tags, you can now search for categories of projects in the Finder, *outside* of Curio. Just enter the search tag, such as Curio Active in a Finder window search field and you'll find all projects associated with that category. Click the Save button in the Finder window to save the search and even add it to your sidebar for one-click access to those projects. See the "Finding Tagged Files" section [on Apple's site](#) for more information on using Finder tags.