

Instant Document Templates

Insert frequent documents as templates

Using Instant Document Templates

You can insert new documents of any type from within an idea space using document templates. This comes in handy when you want to quickly expand upon some ideas in a new TextEdit document or perform some advanced drawing in a new Photoshop document.

Create a New Instant Document in an Idea Space

1. Choose the document you wish to create from the Insert > Instant Document submenu.
2. A copy of the chosen template document is automatically embedded in your project and added to the current idea space. Simply double-click the document to launch it in its native application.

Add Custom Entries to the Instant Document Menu

1. You first need to create a document that you wish to use as a template. Launch the appropriate application, such as Photoshop or Word, then create a new document and save it anywhere on your hard disk. The name of this file will be used as the template name later in step #3. Alternatively, if there's an existing document you wish to use as a template then you can skip this step.
2. Choose Insert > Instant Document > Add File as Instant Document from the main menu.
3. In the Open dialog, locate and select the document you wish to add as a template and click the Add button.
4. A copy of the document you selected is created in your Home directory's Library/Application Support/Curio/External Document Templates folder. The document's name is also added to the document templates submenu.
5. You can create multiple template documents of the same type, but make sure they have descriptive names so you can tell them apart in the document templates submenu.

Remove Custom Entries from the Instant Document Menu

- Choose Insert > Instant Document > Remove Instant Document from the main menu, and then choose the template to remove and click Remove.