

# Working with Projects

## Creating a Curio project

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### Create a New Curio Project with an Initial Idea Space

1. Choose File > New, or hold Shift and click the Projects toolbar button.
2. Choose a personal or bundled idea space style or template to use as your initial idea space.
3. Click the Choose button.

### Create a New Curio Project with a Blank Initial Idea Space

- Choose File > New Blank Project, or choose File > New and choose the blank bundled idea space style or click the Blank button.

### Create a New Curio Project Which Is Absolutely Empty

1. Choose File > New.
2. Hold the Option key and the Blank button will change to Empty. Click the Empty button.

### Create a New Curio Project Based on a Project Template

1. Choose File > New From Project Template, or hold Shift-Option and click the Projects toolbar button. This New Project From Template Gallery is described in detail below.
2. Choose a personal or bundled project template. Or choose the Blank template to create a project with a blank initial idea space.
3. Click the Choose button. Alternatively you can click the Blank Project button to create a project with a blank initial idea space.

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### Create a New Curio Project with Master Idea Space Templates

1. Choose File > New.
2. Select a template tag name and click the *Use Tagged Set as Masters* button.
3. A new project will be created where all of the idea spaces in the tagged set will be added to the project as master idea space templates.

### Open an Existing Curio Project

1. Click the Projects button and choose a previous project. When choosing a project from the Projects popup menu it will be opened in place of the current project, thus acting as a fast project switcher. Hold Option when choosing a project to open it in a separate tab within the current project window.
2. Choose File > Open menu to see the standard Open dialog. The project will be opened into a new tab or window depending on your System Preferences > Dock > “Prefer tabs when opening projects” setting.
3. Choose File > Open Recent to instantly choose a recently-opened project. The project will be opened into a new tab or window depending on your System Preferences > Dock > “Prefer tabs when opening projects” setting.
4. Choose File > Open From Gallery or click the Projects toolbar button to see Curio’s Open Project Gallery, which is explained in detail below. The project will be opened into a new tab or window depending on your System Preferences > Dock > “Prefer tabs when opening projects” setting.

### Save a Curio Project

- Your projects will save themselves automatically using the macOS native autosave feature, however you can also choose File > Save at any time to save your project immediately.

### Save a Curio Project as a Project Template

- Choose File > Save As Project Template.

### Delete a Curio Project

- Within the Finder, drag the Curio project from wherever you saved it to the Trash.

### Archive a Curio Project

1. Choose the File > Create Archive menu item.
2. This will create a copy of your current project with all aliased assets converted into embedded assets, suitable for backup or storage.