

# Project Sections

STANDARD

PRO

## *Organizing larger projects*

While you can indent or outdent Organizer items into a hierarchical order, as described above, Curio also provides two more advanced methods for grouping: sections and folders. First, we'll discuss sections.

### What is a Section?

To reflect a real-world metaphor, if a Curio project is a notebook or binder, then a Curio section is a tabbed section within that notebook. However, unlike a real-world section, a Curio section can be arranged into a limitless hierarchy.

For example, let's say you have a Curio project called "Biology" for a class in college. You could create the sections listed on the right to help organize your project.

For a more complex example, let's say you are a product manager in charge of "Super Product". You could create the following section hierarchy to organize your project:

An important point to consider is that you can't print or export multiple sections simultaneously. A section really is like a mini-project within your overall project.

You will see the section name in several places within Curio such as the title bar, the Status shelf task list, and the Search shelf's result list.

Working with sections listed in the Organizer is just like working with other Organizer items. Thus renaming, deleting, rearranging, indenting, etc, are managed in the same way.

### Sections Versus Folders

Sections should be thought of as an independent division within a project notebook. Searches occur within the current section, by default. Printing and exporting is by section as well.

A folder is a very lightweight component used within the Organizer to collect idea spaces and even other folders within a collapsible grouping.

#### **"Biology" Sections**

- Classes
- Labs
- Papers

#### **"Super Product" Sections**

- General Notes
- ▼ Development
  - Meetings
  - Specs
  - Focus Groups
- ▼ QA
  - Meetings
  - Resources
- ▼ Marketing
  - Meetings
  - Analysis
- ▼ Sales
  - Meetings
  - Data
- ▼ Support
  - Meetings
  - Customer Feedback